

August 2, 2000

MEMORANDUM FOR: Program Resource Managers

FROM: Howard G. Borgstrom
Working Capital Fund Manager

SUBJECT: Revised FY 2002 Projections for Working Capital Fund

This memorandum and its attachments provide updated guidance for the Working Capital Fund components of your FY 2002 Budget based on developments that have occurred since our May 16, 2000 estimates. Those developments include:

- Decisions by the Executive Committee on Information Management (July 21, 2000) and the Working Capital Fund Board (July 26, 2000) on the composition of Information Management activities in the Fund;
- Reduction in FY 2002 Telephone Infrastructure funding to reflect efficiencies derived by combining L'Enfant Plaza telephones into the Forrestal system.
- Updates of staffing numbers used in some pricing policies.
- Updates of various other projections to reflect FY 2000 actual consumption through June.

Tables are provided for both FY 2001 and FY 2002. The FY 2001 re-estimates reflect only staffing level updates and changes in consumption patterns. Otherwise, the Fund composition in FY 2001 is in line with the May estimates. In all tables, we have included Electronic Services within the Building Occupancy column because they are based on the same pricing algorithms.

As shown in the summary table below, aggregate FY 2002 amounts are slightly below those associated with the May guidance, and the composition and formats have been revised slightly. The change in estimates denoted as "From CIO Budget" primarily reflects the May treatment of all Video costs as having been derived from the SO/CIO budget. Other changes reflect the actions of the ECIM working group established to recommend pricing policy options.

Staffing numbers were updated from the May guidance to reflect July patterns. Staffing levels are used in pricing policy formulae in two distinct ways. First, the Payroll and Personnel business charges costs to the program appropriation that finances the employee's salary. Thus a multiprogram field office may have employees assigned to several different programs for

appropriations purposes. In contrast, when employment is used to establish an interim pricing policy for one of the new Information Management business activities, employment levels are calculated by Program Secretarial Officer (PSO) based on reporting relationship. Thus a multiprogram site is shown as being linked to a single LPSO.

FY 2002 Working Capital Fund Estimates (\$ Millions)			
Business Segment	May 16, 2000	Current	Change
Non-IM Businesses	\$71.3	\$70.9	(\$0.4)
Current (FY 2000) IM Businesses	\$11.5	\$11.3	(\$0.2)
DOEnet (from CMIP)	\$3.1	\$3.1	--
From CIO Budget	\$5.6	\$4.8	(\$0.8)
Subtotal	\$91.5	\$90.2	(\$1.3)
Current Customer-Funded	\$17.3	\$14.8	(\$2.5)
Total Fund	\$108.7	\$104.9	(\$3.8)

There are two sets of FY 2002 tables included in the attachment. The first page of the attachment corresponds with the "Subtotal" in the summary above; the second page provides a breakout of services which are already funded from program customer budgets outside the Fund.

Because of opportunities for customer choice, customer organizations are responsible for developing budgets based on their best understanding of their likely future needs. The estimates provided in the attachments are intended only as guidance based on patterns that have been identified by the Fund business line and financial staff .

Program organizations are invited to ask questions or seek clarification by contacting Howard Borgstrom (6-3960), Pete Richards (6-2354), Fran Feiner (6-8037) or any of the business line points-of-contact listed in the most recent transmittal of the monthly bill. Persons with more detailed questions about the CIO proposals may want to contact Patrick Hargett (3-4625) of the CIO organization.

Attachment

cc: Working Capital Fund Board
Chief Information Officer

PROJECTED CUSTOMER COSTS FY 2002

(IN THOUSANDS)

FY 2000 WCF STRUCTURE WITH CMIP/CIO FUNDED ACTIVITIES														
ORG CODE	SUPPLY (@ 6/00)	MAIL (@ 6/00)	COPYING SERVICE (@ 6/00)	PRINTING & GRAPHICS (@ 6/00)	BLDG OCCUP (@ 5/20/00)	PHONE SERVICE (@ 6/00)	DESKTOP SUPPORT (@ 6/00)	NETWORK (@ 6/00)	CONTRACT CLOSEOUT (@ 6/00)	PAYROLL & PERSONNEL (@ 7/15/00)	CORP. IT SERVS (@ 7/26/00)	E-MAIL MSG INFRA (@ 7/26/00)	VIDEO CONF. INFRA (@ 7/26/00)	SUBTOTAL CURRENT AND CIO ACTIVITIES
BCA	1	0	1	0	220	7	3	0	0	2	0	0	0	234
BPA	4	10	2	38	95	13	0	1	0	0	0	0	0	162
CI	19	26	27	5	495	56	16	30	0	17	8	5	0	706
CN	31	16	19	45	605	53	4	20	0	6	2	5	2	808
CR	103	75	106	200	1,728	250	71	252	22	94	45	38	4	2,987
ED	28	42	47	30	430	48	5	40	19	18	8	5	0	720
EE	233	140	177	223	3,664	475	113	470	45	248	102	74	28	5,990
EH	156	46	116	81	3,241	346	57	429	73	135	63	37	14	4,795
EIA	188	202	193	774	5,090	559	5	103	52	170	80	95	0	7,512
EM	237	62	274	128	4,304	597	121	1,040	38	1,201	510	71	28	8,612
FE	112	39	107	87	1,749	254	132	434	101	401	202	26	2	3,645
GC	65	27	33	42	2,033	175	35	163	4	71	34	20	2	2,703
HG	10	18	10	47	806	39	8	45	0	18	10	6	0	1,018
IA	47	29	18	8	664	81	13	72	0	28	13	9	1	983
IG	41	37	29	59	1,187	147	44	181	1	124	58	15	1	1,924
IN	18	14	27	5	917	52	19	14	0	19	8	9	1	1,103
MA	345	367	370	502	8,308	855	165	767	142	220	104	67	42	12,254
NE	42	39	57	41	980	142	30	149	17	71	23	17	4	1,612
NNSA	341	70	269	253	6,124	852	154	1,073	20	930	438	99	247	10,870
DP	241	28	130	60	3,118	435	67	861	12	765	365	59	207	6,350
MD	7	24	14	140	378	32	8	18	0	0	0	6	3	631
NN	81	19	124	34	2,141	257	79	142	8	76	33	34	36	3,065
NR	12	0	0	19	487	127	0	52	0	88	40	0	0	826
OA	21	13	29	0	264	34	2	52	0	18	9	5	0	447
PA	30	35	218	80	374	44	16	30	0	15	6	4	0	854
PC	3	10	4	1	121	6	0	11	0	2	1	1	1	161
PO	19	20	17	20	458	45	24	45	15	20	9	5	0	700
RW	27	11	23	59	913	132	30	185	12	76	36	30	0	1,535
S	20	14	21	59	639	70	9	35	0	13	7	6	0	892
SEAB	5	13	11	7	131	9	1	11	0	2	1	0	0	191
SC	196	81	86	126	1,958	360	65	811	6	498	330	57	55	4,628
SO	312	152	115	120	7,365	931	284	483	0	164	67	103	41	10,137
WAPA (PML)	2	10	0	41	102	10	0	402	0	680	320	0	0	1,568
WT	10	16	14	7	264	33	8	29	2	10	5	3	0	400
TOTAL	\$2,668	\$1,634	\$2,420	\$3,086	\$55,229	\$6,676	\$1,434	\$7,378	\$569	\$5,270	\$2,500	\$810	\$477	\$90,152

**PROJECTED CUSTOMER COSTS FY 2002
THOUSANDS**

ORG CODE	PROPOSED INITIATIVES FY 2002			TOTAL CURRENT & PROPOSED ACTIVITIES
	Voice Svcs. Add'tl (@ 7/26/00)	Video Svcs. Add'tl (@ 7/26/00)	Other IT Svcs. Add'tl (@ 7/26/00)	
BCA	0	0	0	234
BPA	394	0	260	816
CI	8	0	38	752
CN	4	0	0	812
CR	6	0	36	3,029
ED	3	0	0	723
EE	272	34	19	6,316
EH	39	31	0	4,864
EIA	32	0	167	7,711
EM	1,750	214	598	11,175
FE	507	35	195	4,382
GC	4	0	266	2,973
HG	0	0	16	1,034
IA	9	0	11	1,003
IG	21	0	115	2,059
IN	54	0	0	1,158
MA	132	0	368	12,754
NE	26	26	0	1,664
NNSA	3,754	68	777	15,470
DP	2,451	50	655	9,505
MD	14	0	0	645
NN	839	19	104	4,026
NR	450	0	18	1,294
OA	9	0	0	457
PA	15	0	45	913
PC	3	0	0	165
PO	11	0	15	725
RW	183	29	22	1,769
S	59	0	0	951
SEAB	2	0	0	192
SC	2,295	14	530	7,467
SO	232	44	134	10,547
WAPA (PML)	501	0	318	2,386
WT	8	0	5	413
TOTAL	\$10,334	\$495	\$3,934	\$104,914

PROJECTED CUSTOMER COSTS FY 2001
(IN THOUSANDS)

ORG CODE	SUPPLY (@ 6/00)	MAIL (@ 6/00)	COPYING SERVICE (@ 6/00)	PRINTING & GRAPHICS (@ 6/00)	BLDG OCCUP (@ 5/20/00)	PHONE SERVICE (@ 6/00)	DESKTOP SUPPORT (@ 6/00)	NETWORKING (@ 6/00)	CONTRACT CLOSEOUT (@ 6/00)	PAYROLL PROCESSING (@ 7/15/00)	TOTAL ALL ACTIVITIES
BCA	1	0	1	0	215	7	3	0	0	1	229
BPA	4	10	2	38	94	14	0	0	0	0	161
CI	19	26	27	5	490	58	16	26	0	10	678
CN	31	16	19	45	598	55	4	15	0	4	786
CR	103	75	106	200	1,707	259	71	210	22	55	2,808
ED	28	42	47	30	425	50	5	34	19	11	690
EE	233	140	177	223	3,624	491	113	404	45	146	5,594
EH	156	46	116	81	3,199	359	57	335	73	79	4,502
EIA	188	202	193	774	5,020	576	5	102	52	100	7,213
EM	237	62	274	128	4,775	617	121	960	38	707	7,919
FE	112	39	107	87	1,730	263	132	397	101	236	3,204
GC	65	27	33	42	2,013	182	35	138	4	42	2,580
HG	10	18	10	47	790	41	8	38	0	11	973
IA	47	29	18	8	656	84	13	59	0	16	931
IG	41	37	29	59	1,174	152	44	158	1	73	1,769
IN	18	14	27	5	907	54	19	10	0	11	1,066
MA	345	367	370	502	8,197	887	165	635	142	130	11,739
NE	42	39	57	41	968	147	30	125	17	42	1,508
NNSA	341	70	269	253	6,059	882	154	950	20	547	9,546
DP	241	28	130	60	3,081	452	67	768	12	451	5,290
MD	7	24	14	140	374	33	8	17	0	0	618
NN	81	19	124	34	2,117	265	79	113	8	45	2,884
NR	12	0	0	19	487	132	0	52	0	52	754
OA	21	13	29	0	261	36	2	24	0	11	396
PA	30	35	218	80	371	46	16	25	0	9	831
PC	3	10	4	1	119	7	0	9	0	1	153
PO	19	20	17	20	453	47	24	36	15	12	664
RW	27	11	23	59	903	136	30	153	12	45	1,399
S	20	14	21	59	632	72	9	29	0	8	863
SEAB	5	13	11	7	130	10	1	8	0	1	185
SC	196	81	86	126	1,933	374	65	692	6	293	3,852
SO	312	152	115	120	7,277	966	284	386	0	97	9,708
WAPA (PML)	2	10	0	41	100	10	0	402	0	400	966
WT	10	16	14	7	262	34	8	23	2	6	382
TOTAL	\$2,668	\$1,634	\$2,420	\$3,086	\$55,082	\$6,914	\$1,434	\$6,385	\$569	\$3,102	\$83,295

Building Occupancy estimate includes a pending rate increase for Cloverleaf Building.
Networking includes DOENET